

CONSTITUTION
OF THE
VAN DIEMEN PISTOL CLUB Inc.

9th October 1998
amended 21st May 1999
19th Nov 1999
19th May 2000
14th Dec 2001
19th Sept 2003
21st May 2004
16th May 2008
21st May 2010

PRESIDENT: PRINT NAME

SECRETARY: PRINT NAME

PUBLIC OFFICER: PRINT NAME

VAN DIEMEN PISTOL CLUB INC.

CONSTITUTION

NAME OF ASSOCIATION

1. The name of the association shall be Van Diemen Pistol Club Inc. (in these rules called "the Association").

INTERPRETATION

2.
 - 1) In these rules, unless the contrary intention appears –
 - 2) "committee" means the committee of management of the Association;
 - 3) "general meeting" means a general meeting of members convened in accordance with rule 12 and 13;
 - 4) "member" shall not be taken to refer to "junior member";
 - 5) "Ordinary committeeman" means a member of the committee to whom sub-rule (1) of rule 24 relates
 - 6) "Good standing" means a police record acceptable to the committee.
 - 7) "by-laws" means those rules and regulations as per the current edition of the by-laws of the Association.

ASSOCIATIONS OFFICE

3. The office of the Association shall be at such place as the committee may, from time to time, determine.

BASIC OBJECTS OF THE ASSOCIATION

4. The basic objects of the Association shall be:
 - 1) To actively encourage the participation in pistol, rifle and shotgun shooting,
 - 2) To provide a shooting facility.
 - 3) To conduct competition shoots in pistol, rifle and shotgun categories.
 - 4) To provide an opportunity for members to interact socially and in competitions.
 - 5) To ensure a safe environment for members to learn and train in all aspects of sports shooting.

OBJECTS AND PURPOSES OF THE ASSOCIATION

5.

- 1) The draughting, acceptance, revision of and administration of any By-laws that the committee may deem necessary.
- 2) In addition to the basic objects of the Association, the objects and purposes of the Association shall be deemed to include –
 - a) The purchase, taking on lease or in exchange, and the hiring or otherwise acquiring of any real or personal property that may be deemed necessary or convenient for any of the objects or purposes of the Association;
 - b) The buying, selling, and supplying of, and dealing in, goods of all kinds;
 - c) The construction, maintenance, and alteration of buildings or works necessary or convenient for any of the objects or purposes of the Association.
 - d) The accepting of any gift, whether subject to a special trust or not, for any one or more objects or purposes of the Association.
 - e) The taking of such steps at the committee or the members in general meeting may deem expedient for the purpose or procuring contributions to the funds of the Association.
 - f) The printing and publishing of such newspapers, periodicals, books, leaflets, or other documents as the committee or the members in general meeting may think desirable for the promotion of the objects and purposes of the Association;
 - g) The borrowing of money in such manner and on such terms as may be approved or directed by resolution passed at a general meeting;
 - h) Subject to the provision of the Trustee Act 1898, the investment of any moneys of the Association not immediately required for any of its objects or purposes in such manner as the committee may determine;
 - i) The making of gifts, subscriptions or donations to any of the funds, authorities, or institutions to which paragraph (a) of subsection (1) of section 78 of the Income Tax and Social Services Contribution Assessment

Act 1936-1964 of the Commonwealth relates;

- j) The establishment and support, or aiding in the establishment and support, of associations, institutions, funds, trusts, schemes, and conveniences calculated to benefit servants or past servants of the Association and their dependents, and the granting of pensions, allowances, or other benefits to servants or past servants of the association and their dependents, and the making of payments toward insurance in relation to any of these purposes;
 - k) The establishment and support, or aiding in the establishment and support, of any other association formed for any of the basic objects of the Association;
 - l) The purchase or acquisition, and undertaking, of all or any part of the property, assets, liabilities, and engagements or any association with which the Association may at any time become amalgamated in accordance with the provisions of the Act and the rules of the Association; and
 - m) The doing of all such other lawful things as are incidental or conducive to the attainment of the basic objects of the Association or of any of the objects and purposes specified in the foregoing provisions of this sub-rule.
- 3) In this rule, "basic objects of the Association" means the objects and purposes of the Association, as stated in the application under subsection (2) of section 7 of the Act for the incorporation of the Association lodged with the Registrar pursuant to that section.

MEMBERSHIP OF ASSOCIATION

6.

- 1) A person who applies for and is approved for membership as provided in these rules is eligible to be a member of the Association on payment of the annual subscription and joining fee prescribed in, or fixed under these rules. Provided that person, being over the age of twelve years for junior membership and over eighteen years for full membership shall be of good standing in the community, and agrees to abide by the constitution and by-laws of the Association, and complies with all requirements of the current Firearms Bill and Regulations.

- a) That a joining fee is payable only once by any individual.
- 2) That a person who is not a member of the Association at the time of the incorporation of the Association shall not be admitted to membership-
 - a) Unless their application is on an "Application for Membership" form as provided in sub-rule (3) of this rule; and
 - b) Their admission as a member is approved by the committee.
- 3) Applications for membership of the association shall conform to the by-laws of the association as determined by the committee.
- 4) The association reserves the right to refuse a membership application.
- 5)
 - a) A member of the Association wanting to resign from the Association must do so by delivering or sending by post to the Secretary a written notice or resignation.
 - b) Membership of the Association will lapse if a member becomes unfinancial as 30 (4)
- 6) Upon receipt of a notice under sub-rule (6) of this rule, the Secretary shall remove the name of the member by whom the notice was given from the register of members, whereupon that member ceases to be a member of the Association and the Secretary shall duly advise the Commissioner of Tasmania Police.
- 7) A right, privilege, or obligation of a person by virtue of his membership of the Association –
 - a) Is not capable of being transferred or transmitted to another person; and
 - b) Terminated upon the cessation of his membership, whether by death, resignation, or otherwise.
- 8) In the event of the Association being wound up –
 - a) Every member of the Association; and

- b) Every person who, within the period of twelve months preceding the commencement of the winding up, was a member of the Association, is liable to contribute to the assets of the Association for payment of the debts or liabilities of the Association and for the costs, charges, and expenses of the winding up and for the adjustment of the rights of the contributors among themselves such sum, not exceeding two dollars, as may be required, but a former member is not liable so to contribute in respect of any debt or liability of the Association contracted after he ceased to be a member.

9) **Junior Membership**

Notwithstanding clause 6 (1) membership of the Association shall be open to persons over the age of twelve (12) years on the following terms and conditions:

- a) Junior members shall be covered by Junior Membership at the rate decided at the annual general meeting when setting Annual Membership fees.
- b) The nominated person/s shall be responsible at all times for the conduct of the Junior Member whilst in attendance at any firing range.
- c) A Junior Member shall have no voting rights.
- d) Any disciplinary action taken in accordance with these rules shall apply jointly to the nominated person/s referred to in Clause 6 (9) (b) above and the offending Junior Member.
- e) That the joining fee for a junior member shall be 50% of the adult joining fee.

7) **INCOME AND PROPERTY OF ASSOCIATION**

1. The income and property of the Association, however derived, shall be applied solely towards the promotion of the objects and purposes of the Association and no portion thereof shall be paid or transferred, directly or indirectly, by dividend, bonus, or otherwise, to any member of the Association.
2. The Association shall not --

- a) Appoint a person who is a member of the committee to any office in the gift of the Association to the holder of which there is payable any remuneration by way of salary, fees, or allowances; or
 - b) Pay to any such person any remuneration or other benefit in money or money's worth (other than the repayment of out of pocket expenses).
3. Nothing in the foregoing provisions of this rule prevents the payment in good faith to a servant or member of the Association of
- a) Remuneration in return for services actually rendered to the Association by the servant or member or of goods supplies to the Association by the servant or member in the ordinary course of business.
 - b) Interest of a rate not exceeding personal loan interest rates currently being charged by the Association's financial institution on moneys lent to the Association by the servant or member; or
 - c) A reasonable and proper sum by way of rent for premises let to the Association by the servant or member.

8) ACCOUNTS OF RECEIPTS, EXPENDITURE

1. True accounts shall be kept –
- a) Of all sums of money received and expended by the Association and the matter in respect of which the receipt or expenditure takes place; and
 - b) Of the property, credits, and liabilities of the Association, and subject to any reasonable restrictions as to time and manner of inspecting them that may be imposed by the Association for the time being, those accounts shall be open to the inspection of the members of the Association.
2. The Treasurer of the Association shall faithfully keep all general records, accounting books, and records of receipts and expenditure connected with the operations and business of the Association in such form and manner as the committee may direct.

3. The accounts, books and records referred to in sub-rules (1) and (2) of this rule shall be kept at the Association's office or at such other place as the committee may decide.

9) BANKING AND FINANCE

1. The Treasurer of the Association or the treasurer's nominee shall, on behalf of the Association, receive all moneys paid to the Association and issue official receipts.
2. The committee shall cause to be opened with such financial institution as the committee selects an account in the name of the Association into which all moneys received shall be paid by the Treasurer as soon as possible after receipt thereof.
3. The committee may receive from the Association's financial institution for the time being the cheques drawn by the Association on any of its accounts with the financial institution and may release and indemnify the financial institution from and against all claims, actions, suits, or demands that may be brought against the financial institution arising directly or indirectly out of those cheques or the surrender thereof to the Association.
4. Except with the authority of the committee, no payment of a sum exceeding one dollar shall be made from the funds of the Association otherwise than by cheque drawn on the Association's bank account, but the committee may provide both the Treasurer and the Secretary with a sum to meet urgent expenditure, subject to the observance of such conditions in relation to the use and expenditure thereof as the committee may impose.
5. All cheques, drafts, bills of exchange, promissory notes, and other negotiable instruments shall be signed by the Treasurer or, in his absence, by such other member or members of the committee as the committee may nominate for that purpose, and must be countersigned by one other nominated person.

10) AUDITOR

1. At each general meeting of the Association, the members present shall appoint a person as the auditor of the Association.
2. A person so appointed shall hold office until the annual general meeting next after that at which he is appointed, and is eligible for re-appointment.

3. The first auditor of the Association may be appointed by the committee before the first annual general meeting, and, if so appointed, shall hold office until the first annual general meeting, unless previously removed by a resolution of the members at a general meeting, in which case the members at that meeting may appoint an auditor to act until the first annual general meeting.
4. If an appointment is not made at an annual general meeting the committee shall appoint an auditor of the Association for the then current financial year of the Association.
5. Except as provided in sub-rule (3) of this rule, the auditor may only be removed from office by special resolution.
6. If a causal vacancy occurs in the office of auditor during the course of a financial year of the Association, the committee may appoint a person as the auditor and the person so appointed shall hold office until the next succeeding annual general meeting.

11) AUDIT OF ACCOUNTS

1. Once at least in each financial year of the Association, the accounts of the Association shall be examined by the auditor.
2. The auditor shall certify as to the correctness of the accounts of the Association and shall report thereon to the members present at the annual general meeting.
3. In his report, and in certifying to the accounts, the auditor shall state –
 - a) Whether he had obtained the information required by him;
 - b) Whether, in his opinion, the accounts are properly drawn up so as to exhibit a true and correct view of the financial position of the Association according to the information at his disposal and the explanation given to him and as shown by the books of the Association; and

- c) Whether the rules relating to the administration of the funds of the Association have been observed.
- 4. The Public Officer of the Association shall cause to be delivered to the auditor a list of all the accounts, books, and records of the Association.
- 5. The auditor –
 - a) Has a right of access to the accounts, books, records, vouchers and documents of the Association.
 - b) May require from the servants of the Association such information and explanations as may be necessary for the performance of his duties as auditor;
 - c) May employ persons to assist him in investigating the accounts of the Association; and
 - d) May, in relation to the accounts of the Association, examine any member of the committee or any servant of the Association.

12) ANNUAL GENERAL MEETING

- 1. The Association shall, in each year, hold an annual general meeting.
- 2. The annual general meeting shall be held on such day (being not later than 3rd Friday in May each year, or as the committee may determine).
- 3. The annual general meeting shall be in addition to any other general meeting that may be held in the same year.
- 4. The annual general meeting shall be specified as such in the notice convening it.
- 5. The agenda of the annual general meeting shall be –
 - a) To list attendance and apologies.

- b) To confirm the minutes of the last preceding annual general meeting and of any unconfirmed minutes of any general meetings held since that meeting.
 - c) Business arising from those minutes
 - d) Presentation of Reports
 - e) Business arising from reports
 - f) Election of Office bearers
 - g) Setting of Annual subscriptions
 - h) Appointment of Auditor
 - i) Appointment of Patron
 - j) Special Business as per clause 12 (6) (a)
 - k) General Business. For discussion of matters to be referred to incoming committee
- 6.
- a) The annual general meeting may transact special business of which notice is given in accordance with these rules.
 - b) The ordinary business of an Annual General Meeting shall be all those agenda items other than those referred to as Special Business in clause 12 (5) (j).
7. All general meetings other than the annual general meeting shall be called special general meetings.
- 8.
- a) Business not to be transacted at a general meeting, unless covered by section 13 of these rules, must be lodged in writing with the Public Officer by the 28th day before the date of the meeting.

- b) All such motions of Special business must be proposed and seconded by financial members.

13) SPECIAL GENERAL MEETINGS

1. The committee may, whenever it thinks fit, convene a special general meeting of the Association.
2. The committee shall, on the requisition in writing of not less than ten members with voting rights, convene a special general meeting of the Association and those requisitioners shall attend the meeting.
3. A requisition for a special general meeting shall state the object of the meeting and shall be signed by the requisitioners and deposited at the office of the Association and may consist of several documents in the like form, each signed by one or more of the requisitioners.
4. If the committee does not cause a special general meeting to be held within twenty-one days from the date on which a requisition therefore is deposited at the office of the Association, the requisitioners, or any of them, may convene the meeting; but any meeting so convened shall not be held after three months from the date of the deposit of the requisition.
5. A special general meeting convened by requisitioners in pursuance of these rules shall be convened in the same manner as nearly as possible as that in which those meetings are convened by the committee, and all reasonable expenses incurred in convening the meeting shall be refunded by the Association to the persons incurring them.
6. The agenda of a Special General Meeting shall be;
 - a) To list those present and take apologies
 - b) To seek confirmation of minutes of previous Special General Meeting
 - c) Business arising from the minutes of previous Special General Meeting
 - d) Special Business
7. The ordinary business of a Special General Meeting shall be all those agenda items other than those referred to as Special Business.

14) NOTICE OF GENERAL MEETINGS

1. The Public Officer of the Association shall, on a Saturday between 13 and 21 days before the date fixed for holding a general meeting of the Association, cause to be inserted "The Examiner" newspaper published in this State an advertisement specifying the place, day, and time for the holding of the meeting and the nature of any Special business to be transacted thereat.
2. The business referred to as being ordinary business of a general meeting need not be advertised.

15) BUSINESS AND QUORUM AT GENERAL MEETINGS

1. All business that is transacted at special general meetings and all business that is transacted at the annual general meeting, with the exception of that specially referred to in these rules as being ordinary business of the general meeting, shall be deemed to be special business.
2. No item of business shall be transacted at a general meeting unless a quorum of members entitled under these rules to vote is present during the time when the meeting is considering an item.
3. Ten members personally present and entitled to vote under these rules, shall constitute a quorum for the transaction of business at a general meeting.
4. If within half an hour after the appointed time for the commencement of a general meeting a quorum is not present, the meeting, if convened upon the requisition of members, shall be dissolved; and in any other case it shall stand adjourned to the same day in the next week, at the same time and (unless another place is specified by the chairman at the time of the adjournment or by written notice to members given before the day to which the meeting is adjourned) at the same place, and if at the adjourned meeting a quorum is not present within half an hour after the time appointed for the commencement of the meeting, the meeting shall be dissolved.
5. The outcome of any special business determined at a general meeting may only be changed, altered, or rescinded by a poll of members entitled to vote under these rules, at a general meeting held in accordance with these rules.

16) PRESIDENT TO PRESIDE AT GENERAL MEETINGS

1. The president, or in his absence, either Vice-president, shall preside as chairman at every general meeting of the Association.
2. If the President and Vice-presidents are absent from a general meeting, the members present shall elect one of their number to preside as chairman thereat.
3. In special circumstances the President may appoint a relevant person to chair the meeting.

17) ADJOURNMENT OF GENERAL MEETINGS

1. The chairman of a general meeting at which a quorum is present may, with the consent of the meeting, adjourn the meeting from time to time and place to place, but no business shall be transacted at an adjourned meeting other than the business left unfinished at the meeting at which the adjournment took place.
2. Where a meeting is adjourned for fourteen days or more, the like notice of the adjourned meeting shall be given as in the case of the original meeting.
3. Except as provided in the forgoing provisions of this rule, it is not necessary to give any notice of an adjournment or of the business to be transacted at an adjourned meeting.

18) DETERMINATION OF QUESTIONS ARISING AT GENERAL MEETINGS

1. A question arising at a general meeting of the Association shall be determined on a show of hands and unless before or on the declaration of the result of the show of hands a poll is demanded, a declaration by the chairman that a resolution has, on a show of hands, been carried, or carried unanimously, or carried by a particular majority, or lost, and an entry to that effect in the minute book of the Association is evidence of the fact, without proof of the number or proportion of the votes recorded in favor of, or against, that resolution.
2.
 - a) A special resolution must be carried by not less than 75% of financial members present at the meeting.

- b) The number of votes for, against and abstentions to be recorded in the minutes.

19) VOTES

1. Only eligible financial members are entitled to vote.
2. Upon any question arising at a general meeting of the Association, a member has one vote only.
3. All votes shall be given personally.
4. In the case of an equality of voting on a question the chairman of the meeting is entitled to exercise a second or casting vote.

20) TAKING OF POLL

1. If at a meeting a poll on any question is demanded it shall be taken at that meeting in such manner as the chairman may direct, and the result of the poll shall be deemed to be the resolution of the meeting on that question.
2. The result of the poll to be recorded in the minute

21) WHEN POLL TO BE TAKEN

A poll that is demanded on the election of a chairman, or on a question of adjournment, shall be taken forthwith, and a poll that is demanded on any other question shall be taken at such time before the close of the meeting as the chairman may direct.

22) AFFAIRS OF ASSOCIATION TO BE MANAGED BY A COMMITTEE

1. The affairs of the Association shall be managed by a committee of management constituted as provided in rule 24.
2. The committee –

- a) Shall control and manage the business and affairs of the Association.
- b) May, subject to these rules, exercise all such powers and functions as may be exercised by the Association, other than those powers and functions that are required by these rules to be exercised by general meetings of the members of the Association; and
- c) Subject to the Act and these rules, has power to perform all such acts and things as appear to the committee to be essential for the proper management of the business and affairs of the Association.

23) OFFICERS OF THE ASSOCIATION

- 1. The affairs of the Association shall be managed by a committee of management constituted as provided in rule 24.
 - a) A President
 - b) A Senior Vice-president and a Vice-president
 - c) A Treasurer
 - d) A Secretary
 - e) A Club Captain
- 2. Duties and responsibilities of members of the committee be in writing and as determined by the committee.

24) CONSTITUTION OF THE COMMITTEE

- 1. The committee shall consist of -
 - a) The officers of the Association.
 - b) The Divisional Directors.
 - c) Three other members, all of whom shall be elected at the annual general meeting of the Association in each year
- 2. Each ordinary committeeman shall, subject to these rules, hold office until the annual general meeting next year after the date of his election, but is eligible for re-election.

3. In the event of a casual vacancy occurring in the office of ordinary committeemen, the committee may appoint a member of the Association to fill the vacancy, and the member so appointed shall hold office, subject to these rules until the annual general meeting next following the date of his appointment.
4. A member who accepts nomination for a position on the committee must declare any and all memberships of other shooting organisations on nomination.
5. A committee member who whilst in office becomes a member of another shooting organisation must declare to the committee the conflict of interest within seven days of it becoming effective.
6. The provisions of sub rule (2) of rule 24, so far as, they are applicable and with the necessary modifications, apply to and in relation to the election of persons to any of the offices mentioned in sub rule (1) of this rule.

25) ELECTION OF MEMBERS OF COMMITTEE

1. Nominations of candidates for election -
 - a) Shall be made in writing signed by two financial members of the Association and accompanied by the written consent of the candidate (which may be endorsed on the form of nomination, a member may self-nominate; and
 - b) Shall be delivered to the Public Officer of the Association at least ten days before the date fixed for the holding of the annual general meeting.
2. If insufficient nominations are received to fill all vacancies on the committee, the candidates nominated shall be deemed to be elected and further nominations shall be received at the annual general meeting.
3. If the number of nominations received is equal to the number of vacancies to be filled, the persons nominated shall be deemed to be elected.

4. If the number of nominations exceeds the number of vacancies to be filled, a ballot shall be held.
5. The ballot for the election of officers and ordinary committeemen shall be conducted at the annual general meeting in accordance with rule 18.
6. The Club Captain shall be elected by and from the Divisional Directors after the Annual General Meeting.

26) VACATION OF OFFICE

For the purposes of these rules, the office of an officer of the Association or of any ordinary committeeman becomes vacant if the officer or committeeman –

- a) Dies;
- b) Becomes bankrupt or applies to take or takes advantage of any law relating to bankrupt or insolvent debtors or compounds with his creditors, or makes any assignment of his estate for their benefit;
- c) Becomes of unsound mind;
- d) Resigns his office by writing under his hand addressed to the committee;
- e) Ceases to be resident in the State;
- f) Fails, without leave granted by the committee, to attend three consecutive meetings of the committee;
- g) Ceases to be a member of the Association; or
- h) Fails to pay all arrears of subscription due by him within fourteen days after he has received a notice in writing signed by the Public Officer stating that he has ceased to be financial members of the Association;
or
- i) Has a vote of no confidence passed against him/her;

27) MEETINGS OF THE COMMITTEE AND OF THE SUB COMMITTEES

1. The committee shall meet at least once in each month at such place and at such times as the committee may determine.
2. Special meetings of the committee may be convened by the President, or any four of its members.
3. Notice shall be given to members of the committee of any special meeting, specifying the general nature of the business to be transacted, and no other business shall be transacted at such a meeting.
4. Any five members of the committee constitute a quorum for the transaction of the business of a meeting of the committee.
5. No business shall be transacted unless a quorum is present and if within half an hour of the time appointed for the meeting a quorum is not present, the meeting shall stand adjourned to the same place and at the same hour of the day of the following week unless the meeting was a special meeting, in which case it lapses.
6. At meetings of the committee –
 - a) The President, or in his absence one of the Vice-presidents or
 - b) If the President and the Vice-presidents are absent, such one of the remaining members of the committee as may be chosen by the members present, shall preside.
7. Questions arising at meetings of the committee or of any sub-committee appointed by the committee shall be determined on a show of hands or, if demanded by a member, by a poll taken in such a manner as the person presiding at the meeting may determine.
8. Each committee member present at a meeting of the committee or of any sub-committee appointed by the committee (including the person presiding at the meeting) is entitled to one vote and, in the event of an equality of votes on any question, the person presiding may exercise a second or casting vote.

9. Committee meetings will be held on the third Friday of each month unless otherwise advised.

28) DISCLOSURE OF INTEREST IN CONTRACTS

1. A member of the committee who has an interest in any contract or arrangement made or proposed to be made with the Association shall disclose his interest at the first meeting of the committee at which the contract or arrangement is first taken into consideration, if his interest then exists, or, in any other case, at the first meeting of the committee after the acquisition of his interest.
2. If a member of the committee acquires an interest in a contract or arrangement after it is made or entered into he shall disclose such interest at the first meeting of the committee after he becomes so interested.
3. No member of the committee shall vote as a member of the committee in respect of any contract or arrangement in which he holds an interest and if he does so vote his votes shall not be counted.

29) SUB-COMMITTEES AND EXECUTIVE COMMITTEE

1. The committee may at any time appoint a sub-committee as it may think fit and shall prescribe the powers and functions thereof and may appoint a chairperson.
2. The committee may co-opt as members of a sub-committee such persons as it thinks fit, whether or not those persons are members of the Association, but a person so co-opted is not entitled to vote.
3. Three appointed members of a sub-committee constitute a quorum at a meeting of the sub-committee.
4. The sub-committee chairperson is responsible for calling meetings of a sub-committee.
5. The President, the Vice-presidents, the Treasurer, the Secretary and the Club Captain constitute an executive committee, which may issue instructions to the Public Officer and the servants of the Association in matters of urgency connected with the management of the affairs of the Association during the

intervals between meetings of the committee, and where any such instructions are issued shall report thereon to the next meeting of the committee.

30) ANNUAL SUSSCRIPTION

1.
 - a) The annual subscription payable by members, for the following membership year, shall be deemed to have been determined at the Annual General Meeting as per clause 12 (2) and 15(g) of these rules.
 - b) The Annual subscription, or any part of the annual subscription shall remain the same, unless changed by Special resolution.
 - c) The annual subscription payable by a member, shall be made up of the following three parts:
 - 1) capitation/Insurance fee (if applicable)
 - 2) Club fee
 - 3) G.S.T., if applicable, calculated on parts 2 & 3
2. The annual subscription shall apply to the period beginning 1st July each year and end on 30th June the following year.
3. The annual subscription of a member is due and payable on or before the first day of July of each year.
4. Membership will lapse if the annual subscription is not paid within sixty days of the due date.
5. Types of membership:
 - a) Adult member – person over the age of eighteen (18) years on 1st July.
Cost: Capitation/Insurance fee plus 100% club fee.
 - b) Partner of an adult member.
Cost: Capitation/Insurance fee plus 50% club fee.
 - c) Junior member – person aged between twelve (12) and eighteen (18) years.
Cost: Capitation/Insurance fee plus 25% club fee.

- d) Associate member – non-shooting member with no voting rights.
Cost: Capitation/Insurance fee plus 10% club fee.
- e) Life member – as recommended by the Committee, for acceptance by a general meeting.
- f) Gold member – As recommended by the Committee, for acceptance by a general meeting.

31) RANGE FEES

1. Range fees shall be set by the committee.
2. The amount of range fees may be altered by the committee.

32) FINANCIAL YEAR

The financial year of the Association is the period beginning on the 1st day of April in each year and ending on the 31st day of March next following.

33) MEMBERSHIP YEAR

The membership year of the Association is the period beginning on the 1st day of July in each year and ending on the 30th day of June next following.

34) NOTICES

A notice may be served by or on behalf of the Association upon any member either personally or by sending it through the post in a prepaid letter addressed to the member at his usual or last known address.

35) EXPULSION OF MEMBERS

1. Subject to this rule, the committee may expel a member from the Association if –
 - a) In the opinion of the committee the member has been guilty of conduct detrimental to the interests of the association and or

- b) The member fails to comply with all conditions of the current Firearms Bill and Regulations.
2. The expulsion of a member pursuant to sub-rule (1) of this rule does not take effect -
 - a) Until the expiration of fourteen days after the service on the member of a notice under sub-rule (3) of this rule; or
 - b) If the member exercises his right of appeal under this rule, until the conclusion of the special general meeting convened to hear the appeal whichever is the later date.
3. Where the committee expels a member from the Association, the Public Officer of the Association shall, without undue delay, cause to be served on the member a notice in writing by registered mail by receipted delivery --
 - a) Stating that the committee has expelled the member/s
 - b) Specifying the grounds for the expulsion; and
 - c) Informing the member that if he so desires he may, within fourteen days after the service of the notice on him, appeal against the expulsion as provided in this rule.
4. A member on whom a notice under sub-rule (3) of this rule is served may appeal against the expulsion to a special general meeting by delivering or sending by post to the Public Officer of the Association, within fourteen days after the service of that notice, a requisition in writing demanding the convening of such a meeting for the purpose of hearing his appeal.
5. Upon receipt of a requisition under sub-rule (4) of this rule, the Public Officer shall forthwith notify the committee of its receipt and the committee shall thereupon cause a special general meeting of members to be held within twenty-one days after the date on which the requisition is received by the Public Officer.
6. At a special general meeting convened for the purpose of this rule --

- a) No business other than the question of the expulsion shall be transacted.
 - b) The committee may place before the meeting details of the grounds of the expulsion and the committee's reasons for the expulsion.
 - c) The expelled member shall be given an opportunity to be heard and may place before the meeting, reasons for not being expelled, and
 - d) The members present shall vote by secret ballot on the question whether the expulsion should be lifted or confirmed.
7. If at the special general meeting a majority of the members present vote in favor of lifting the expulsion, the expulsion shall be deemed to have been lifted and the expelled member is entitled to continue his membership of the Association.
8. If at the special general meeting a majority of the member's present vote in favor of the confirmation of the expulsion, the expulsion takes effect, and the expelled member ceases to be a member of the Association and no fees paid shall be refunded.

36) SUSPENSION OF MEMBERS

1. The committee shall have the power to suspend a member if:
- a) In the opinion of the committee the member is guilty of conduct detrimental to the interests of the association and or,
 - b) The member fails to comply with the rules of the association as set down in the constitution and published by-laws of the association.
 - c) The member fails to comply with all the conditions of the current Firearms bill and regulations.
- 2.
- 1) The suspension of a member pursuant to sub-rule 1 of this rule takes effect at a time decreed by the committee.

- 2) The length of the suspension will be as determined by the committee or as determined by a special general meeting called to review the suspension as per sub rule 4 of this rule.
3. Where the committee suspends a member from the association, the public officer of the association shall, without undue delay, cause to be served on the member a notice in writing by registered mail by receipted delivery –
 - a) Stating that the committee has suspended the member.
 - b) Specifying the grounds for the suspension, and
 - c) Informing the member that if the member so desires the member may, within fourteen days after receiving the service of notice of suspension, appeal against the suspension as provided in this rule.
4. A member on whom a notice under sub-rule (3) of this rule is served may appeal against this suspension to a special general meeting by delivering or sending by post to the public officer of the association, within fourteen days after the serving of that notice, a requisition in writing demanding the convening of such a meeting for the purpose of hearing the members appeal.
5. Upon receipt of a requisition under sub-rule (4) of this rule, the public officer shall forthwith notify the committee of its receipt and the committee shall thereupon cause a special general meeting of members to be held within twenty-one days after the date on which the requisition is received by the public officer.
6. At a special general meeting convened for the purpose of this rule:-
 - a) No business other than the question of the suspension shall be transacted.
 - b) The committee may place before the meeting details of the grounds of the suspension and the committees reasons for the suspension.
 - c) The suspended member shall be given an opportunity to be heard and may place before meeting reasons for not being suspended. and

d) The members present shall vote by secret ballot on the question whether the suspension should be lifted or confirmed.

7. If at the special general meeting a majority of the members present vote in favor of lifting the suspension, the suspension shall be deemed to have been lifted and the suspended member is entitled to continue with the member's membership of the association.
8. If at the special general meeting a majority of the members present vote in favor of the confirmation of the suspension, the suspension remains in effect until lifted by the committee or until the lapse of the time interval set by the members present at the special general meeting.

37) DISPUTES

1. Subject to this rule, a dispute between a member of the Association, in his capacity as a member, and the Association shall be determined by arbitration in accordance with the provisions of the Commercial Arbitration act 1986 (Tas) as amended or replaced.
2. Nothing in this rule affects the operation or effect of rules 35 and 36.

38) SEAL OF THE ASSOCIATION

1. The seal of the Association shall be in the form of a rubber stamp, inscribed with the name of the Association encircling the word "Seal".
2. The seal of the Association shall not be affixed to any instrument except by the authority of the committee, and the affixing thereof shall be attested by the signatures either of two members of the committee or of one member of the committee and of the Public Officer of the Association or such other person as the committee may appoint for that purpose, and the attestation is sufficient for all purposes that the seal was affixed by authority of the committee.
3. The seal shall remain in the custody of the Public Officer.

39) OBLIGATION OF MEMBERS

1. A member including a junior member shall immediately notify the Secretary of the Association of any change of name or address within seven days.

2. Members shall make themselves familiar with the current Firearms Laws and shall comply with such Legislation requirements as may be in force relating to the acquisition use or possession of any firearm.
3. A member shall take all necessary and reasonable precautions to ensure the safekeeping of any firearms in their possession in accordance with the law.
4. A member who attends a club shoot shall sign the club register to show his or her attendance.
5. A member is obliged to attend at least one (1) working bee each year.
6. A member is expected to provide his/her own equipment as soon as possible.
7. A member is expected to be familiar with and abide by the constitution, by-laws and rules of the Association.

40) VISITORS

1. A visitor is a person who is not a member of another Pistol Shooting Club.
2. Visitors may after signing the visitor's book and complying with current legislation requirements, enter any event on that day but shall not be eligible to win any prize. A visitor may be required to join the Association after five (5) attendances in any one financial year.
3. A visitor will be required to pay a range fee to shoot as set by the committee.

41) CLUB FIREARMS

1. The committee may purchase or acquire such firearms for the use of members or visitors, as it considers necessary.
2. A nominated person shall hold on behalf of the Association any license issued in respect of any club firearm and shall be responsible for the safe keeping of such firearms when not in use.

3. The secretary shall record the details of the firearm and to whom it is registered in a register of durable design.

42) LIQUOR AND ACCOMMODATION ACT 1990 REQUIREMENTS

“There is deemed to be included in this Constitution of the Association the provisions set out in the Guidelines in respect of Club licenses from time to time published by the Licensing Board in accordance with Section 17 of the Liquor and Accommodation Act 1990”.

INDEX OF HEADINGS

ACCOUNTS OF RECEIPT AND EXPENDITURE	8
ANNUAL GENERAL MEETING	12
ANNUAL SUBSCRIPTION	30
ASSOCIATION'S OFFICE	3
AUDIT OF ACCOUNTS	11
AUDITOR	10
BANKING AND FINANCE	9
BASIC OBJECTS OF THE ASSOCIATION	4
BUSINESS AT GENERAL MEETING	15
CLUB FIREARMS	41
CONSTITUTION OF THE COMMITTEE	24
DETERMINATION OF QUESTION (voting)	18
DISCLOSURE OF INTEREST IN CONTRACTS	28
DISPUTES	37
ELECTION OF MEMBERS OF COMMITTEE	25
EXPULSION OF MEMBERS	35
FINANCIAL YEAR	32
INCOME OF ASSOCIATION	7
INTERPRETATIONS	2
JUNIOR MEMBERSHIP	9
LIQUOR AND ACCOMMODATION ACT	42
MANAGEMENT, OF AFFAIRS	22
MEETINGS OF COMMITTEES	27
MEMBERSHIP OF ASSOCIATION	6
NOTICE OF GENERAL MEETING	14
NOTICES	34
OBJECTS OF THE ASSOCIATION	5
OBJECTS OF THE ASSOCIATION	4

OBLIGATION OF MEMBERS	39
OFFICERS OF THE ASSOCIATION	23
POLL, TAKING OF	20
POLL, WHEN TO BE TAKEN	21
PROPERTY OF ASSOCIATION	7
PURPOSES OF THE ASSOCIATION	5
QUORUM AT GENERAL MEETING	15
RANGE FEES	31
SEAL OF ASSOCIATION	38
SPECIAL GENERAL MEETING	13
SUB-COMMITTEE AND EXECUTIVE	29
SUSPENSION OF MEMBERS	36
VACATION OF OFFICE	26
VISITORS	40
VOTES	19

This Constitution has been changes at meetings held on:

- 21st May 1999 Annual General Meeting
- 19th November 1999 Special General Meeting
- 19th May 2000 Annual General Meeting
- 14th December 2001 Special General Meeting
- 19th September 2003 Special General Meeting
- Rule 6 (1) and Rule 35 (1)
- 21st May 2004 Annual General Meeting
- 16th May 2008 AGM Rule 36.1 – 36.8 Rule 37
- 21st May 2010 AGM Rule 27.4

